



The 5 Essential People Skills: How to Assert Yourself, Listen to Others, and Resolve Conflicts (Dale Carnegie Training)

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From one of the most trusted and bestselling brands in business training and throughout the world, *The 5 Essential People Skills* shows how to deliver a message to others with power and clarity, how to build loyalty and inspire creativity by demonstrating assertiveness, and how to be assertive.

Put these five essential skills to work and begin your transformation!

Have you ever walked away from a conversation full of doubts and insecurities? Do you feel as if you've lost a little ground after every staff meeting? Most of us are either too passive or too aggressive in our business life, and we end up never getting the support, recognition, or respect we desire.

The business leaders and trainers from Dale Carnegie Training have discovered that applying appropriate assertiveness to all your interactions is the most effective approach to creating a successful career. *The 5 Essential People Skills* will help you be the most positively commanding, prosperous, and inspired professional you can be. You will learn how to:

- Relate to the seven major personality types
- Live up to your fullest potential while achieving personal success
- Create a cutting-edge business environment that delivers innovation and results
- Use Carnegie's powerhouse five-part template for articulate communications that grow business
- Resolve any conflict or misunderstanding by applying a handful of proven principles

Once you master these powerful skills, you will be well on your way to a new level of professional and personal achievement.

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